

Research Role Profile

Job Title:	Research Fellow (1A)
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Responsible to:	Head of research group, or principal investigator
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Responsible for:	Not applicable
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Job Summary and Purpose:
To undertake research in accordance with the specified research project(s) under the supervision of the principal investigator.

Main Responsibilities/Activities
<p>To undertake a range of research activities within a specified research area, assuming responsibility for specific areas of projects and making use of new research techniques and methods, in consultation with the research award holder or supervisor. This may include fieldwork, interviews, laboratory experimentation, critical evaluation and interpretation, computer-based data analysis and evaluation or library research.</p> <p>Using initiative and creativity to identify areas for research develop new research methods and extend the research portfolio. Analysing and interpreting results of own research. Write up results and prepare papers for submission to appropriate journals and conferences, and other outputs as required and/or appropriate. Attend appropriate conferences for the purpose of disseminating research results of personal development. The post holder may also contribute to writing bids for research grants and will contribute to collaborative decision making with colleagues in areas of research.</p> <p>Continually to update knowledge and develop skills, and translate knowledge of advances in the area into research activity.</p> <p>To plan and manage own research activity in collaboration with others. To carry out administrative tasks associated with specified research funding, for example risk assessment of research activities, organisation of project meetings and documentation. Implementation of procedures required to ensure accurate and timely formal reporting and financial control.</p> <p>To contribute to teaching in the Faculty by carrying out student supervision and/or demonstrating within the post holder's area of expertise and under the direct guidance of a member of departmental academic staff, as appropriate.</p> <p>The post holder may occasionally be required to supervise more junior research staff.</p>

Research Role Profile

Person Specification

The post holder must have:

A doctoral degree in a relevant discipline (although individuals who have almost completed a doctoral degree may be appointed). Consideration may also be given to individuals who do not hold a doctoral degree but have required skills based on a number of years experience in specified / relevant fields.

The post holder will have authority over some aspects of project work and must be capable of providing academic judgement, offering original and creative thoughts and be able to interpret and analyse results.

Relationships and Contacts

Direct responsibility to the principal investigator or academic supervisor. The post holder may be asked to serve on a relevant Faculty committee. There may be additional reporting and liaison responsibilities to external funding bodies or sponsors. The post holder may work on original research tasks with colleagues in other institutions.

Special Requirements

To be available to participate in fieldwork as required by the specified research project

All staff are expected to:

- Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy.
- Help maintain a safe working environment by:
 - Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand
 - Following local codes of safe working practices and the University of Surrey Health and Safety Policy
- Undertake such other duties within the scope of the post as may be requested by your Manager.

Research Role Profile

ADDENDUM

Job Title:	Communications and Education Officer
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Main Responsibilities/Activities

This information sheet should be read in conjunction with the accompanying generic Research Fellow (1A) Role Profile and will be used for shortlisting processes.

More specifically the post holder will be expected to:

The main focus of the post will be to manage the day-day communications, education, exploitation and dissemination activities for a large multicentre (90 partners) EU project (PAHW). This will include social media, webpages, meetings, marketing and publications with a significant amount of general administrative duties.

This role has a series of deliverables to meet within agreed timescales, therefore excellent organisation, attention to detail and planning skills are required to be successful in this role.

The role will require developing close working relationships with colleagues working on interdisciplinary and cross-functional projects across Europe and within the University, and co-ordinating activities in alignment with other streams of the project i.e., project dependencies. The role will specifically include organising summer schools, short-term missions, workshops, scientific conferences, training courses and supporting PhD students.

The PAHW project is focused on Animal Health and Welfare. Therefore, some knowledge of animal health and welfare and specifically infectious diseases and AMR is essential. In addition, some experience of scientific writing is required. Some national and EU travel will be required.

Research Role Profile

Person Specification

In addition to the criteria outlined in the accompanying generic Research Fellow (1A) Role Profile, the post holder should have (E = Essential; D = Desirable):

A degree in biological sciences, medicine, dentistry or veterinary medicine (E)

A PhD in biological sciences or appropriate experience (E)

Communication role experience (E)

Education role experience (E)

Social media experience (E)

Post-doctoral experience (D)

Project management experience (D)

Familiar with EU project management (D)

Special Requirements

Willingness to travel in the EU and some project communication and management experience.

Background Information

The Partnership on Animal Health and Welfare (PAHW) includes a variety of scientific activities - research, integrative activities, exploitation, dissemination, and education and training. Networking, communication, research, education and training are all fundamental components of the PAHW. These activities can create important connections as part of a mutually supportive environment, allow for insight into different fields, and build meaningful long-term relationships. This post will ensure that communication, education, dissemination and exploitation activities across the PAHW are co-ordinated and meet the requirements of the project.

The post will be based in the School of Biosciences, but will involve working with colleagues in the School of Veterinary Medicine. This project will run in parallel with other BBSRC, MRC, AHRC, EPSRC, EU, Innovate and commercially funded projects in the area of host-microbe interactions, vaccine development, rapid diagnostics and AMR.

The project will involve significant interaction with EU partners, including some EU travel and the possibility of short-term working in different institutes.